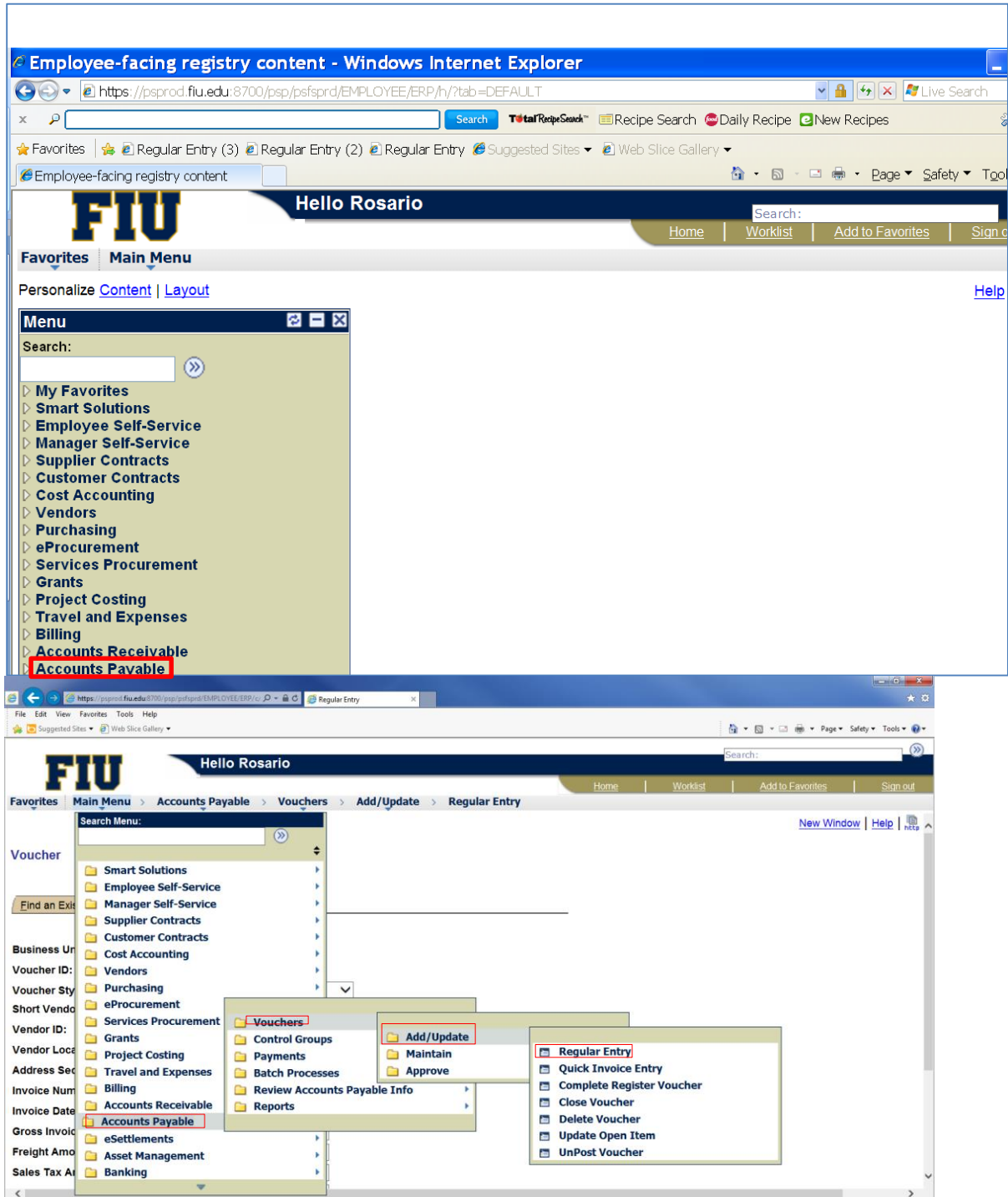


PROCEDURE FOR STATUS OF PAYMENT- From the Main Menu

- Accounts Payable: Vouchers, Add/UpDate, and Regular Entry- See below.**



2. After you select Voucher go to **FIND AN EXISTING VALUE**

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value Add a New Value

Limit the number of results to (up to 300): 300

Business Unit: = FIU02

Voucher ID: begins with

Invoice Number: begins with

Short Vendor Name: begins with

Vendor ID: contains 4806

Name 1: begins with

Voucher Style: =

Related Voucher: begins with

Entry Status: =

Voucher Source: =

Case Sensitive

Search Results

Only the first 300 results of a possible 2131 can be displayed.

View 100 First 1-300 of 300 Last

Business Unit	Voucher ID	Invoice Number	Gross Invoice Amount	Payment Amount	Invoice Date	Short Vendor Name	Vendor ID	Name 1	Voucher Style	Related Voucher	Entry Status	Voucher Source
FIU02	00015724	1696028723	107.1	107.1	06/04/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015723	1696028726	791.5	791.5	06/04/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015722	1696028727	1538.3	1538.3	06/04/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015721	1696028783	22.98	22.98	06/13/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015715	1696028688	95	95	06/26/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015713	1696028658	124.25	124.25	06/26/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015712	1696028684	261	261	06/26/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015646	1696028704	80.5	80.5	06/21/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015645	1696028268	409.74	409.74	06/21/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015644	1696028269	190	190	06/21/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015642	1696028717	128	128	06/03/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015639	22030	128.68	128.68	06/20/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015638	1696028687	276	276	06/20/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015637	1696028751	132	132	06/08/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015636	1696028700	63.6	63.6	06/20/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015591	1696028369	216.8	216.8	06/13/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015576	1696028655	103.41	103.41	06/13/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online
FIU02	00015438	1696028728	250.46	250.46	06/13/2013	ARAMARK-001	0000004806	ARAMARK EDUCATIONAL SERVICES INC	Regular	(blank)	Postable	Online

Select payment by clicking the amount , voucher# or invoice#.

3. Scroll down to the bottom (**Schedule of Payment**) and see:
Payment Date and Reference #.

This screenshot shows the 'Regular Entry' page for an invoice. The breadcrumb trail is: Favorites > Main Menu > Accounts Payable > Vouchers > Add/Update > Regular Entry. The 'Payments' tab is selected. Key information includes:

- Business Unit:** FIU02
- Voucher ID:** 00015724
- Voucher Style:** Regular
- Invoice Number:** 1696028723
- Invoice Date:** 06/04/2013
- Vendor:** ARAMARK EDUCATIONAL SERVICES INC, UNIVERSITY PARK GC 114, MIAMI, FL 33199
- Total:** 107.10
- *Pay Terms:** 00 Due Immed

The 'Payment Information' section shows a 'Scheduled Payment' of 1. The 'Gross Amount' is 107.10 USD and the 'Discount' is 0.00 USD. The 'Scheduled Due' date is 07/01/2013 and the 'Net Due' date is 06/04/2013. The address is 11200 SW 8 ST.

This screenshot shows the 'Schedule Payment' and 'Payment Options' sections. The 'Schedule Payment' section has a red box around the 'Payment Date' and 'Reference' fields. The 'Payment Options' section includes checkboxes for 'Hold Payment' and 'Separate Payment'.

Schedule Payment:

- *Action: Schedule
- Payment Date: 07/02/2013
- Reference: 0000002294

Payment Options:

- Hold Payment:
- Separate Payment:
- Hold Reason:
- Letter of Credit:

Other visible options include: *Method: EFT, *Netting: N, and a 'Message' field with the text 'Message will appear on remittance advice.'