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| INVOICEDate: January 13, 2022Invoice # SELECT A NUMBER SYSTEM FOR UNIT  |  |
| FIU Foundation, Inc.11200 SW 8th Street, MARC 5th FlMiami, FL 33199Phone: DO’s office line or cellE-mail: DO’s email |  | Donor name, company, address, phone and e-mail go here!! |
|  | description | Amount | Line total |
|  | Donation payment towards [insert total dollar amount] existing commitment in support of [unit name] and the [fund name] ([fund ID].  | $XX,XXX.XX | $ XX,XXX.XX |
|  | *INSTRUCTIONS FOR DEVELOPMENT - remove this from the invoice – Make sure to update the invoice #, donor name and info, and your phone and e-mail above the description. Make sure to update the description lines above with the total dollar amount, unit name, fund name and fund ID. Also update the amount and line totals over to the right. Please BCC* *yrodrigu@fiu.edu* *if you use this template. Inform the donor that they can pay online (website is noted below) or check (address above). If they choose to pay with wire or stock, please reach out to* *yrodrigu@fiu.edu* *for next steps.*  |  |  |
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|  | Total | $ XX,XXX.XX |

Note that your contribution may be considered tax deductible, where allowed, to the fullest extent under the law as allowed by IRS regulations. The amount of your contribution that is deductible is limited to the excess of your contribution over the value of the goods and services provided to you. In accordance with Foundation policy, the Foundation may assess a one-time Advancement Initiative fee in the amount of 3% of the Gift (“Initiative”) to support the University’s general fundraising and capital campaign expenditures. The Initiative will be collected with the first installment of the Gift (and any subsequent installment, if necessary) in order to fulfill the Initiative as soon as practicable.

Please consult with your tax advisor for any tax deductibility.

Make all checks payable to Florida International University Foundation, Inc.

Visit <https://give.fiu.edu/pledge-reminders/> to donate online.

To pay via stock or wire, please contact yrodrigu@fiu.edu.

**Thank you for your donation!**